



**INFORMATION  
REGULATOR  
(SOUTH AFRICA)**

*Ensuring protection of your personal information  
and effective access to information*

## APPLICATION FORM FOR AUTHORISATION TO PROCESS SPECIAL PERSONAL INFORMATION

**NOTE:** *The personal information submitted herein shall be solely used for specific purposes of authorisation applications submitted to the Information Regulator ("Regulator") in terms of section 27(2) of the Protection of Personal Information Act 04 of 2013 (POPIA).*

*All the information submitted herein shall be used for the purpose stated above, as mandated by POPIA. This Information may be disclosed to the public. The Regulator undertakes to secure the integrity and confidentiality of personal information in its possession or under its control by taking appropriate, reasonable technical and organisational measures to prevent loss of, damage to or unauthorised destruction of personal information and unlawful access to or processing of personal information.*

PART A			
RESPONSIBLE PARTY			
Type of Body	Public Body		Private Body
Full Name of the Body (Registered Name)			
Trading Name (if any)			
Registration No, if any			
Full Name of Information Officer			
Information Officer's Registration Number, if registered			
Postal Address (Official)			

<b>Physical Address (Official)</b>	
<b>Official Landline Number</b>	
<b>Official Cell Number</b>	
<b>Official Fax Number</b>	
<b>Official Email Address</b>	
<b>Website, if any</b>	

**PART B**  
**CATEGORY OF SPECIAL PERSONAL INFORMATION**

*Please select a category of special personal information you intend to process which is subject to an authorisation*

1.	Religious Beliefs	
2.	Philosophical Beliefs	
3.	Race	
4.	Ethnic Origin	
5.	Trade Union Membership	
6.	Political Persuasion	
7.	Health Life	
8.	Sex Life	
9.	Biometric Information of a data subject;	

10.	The criminal behaviour of a data subject to the extent that such information relates to the alleged commission by a data subject of any offence; or any proceedings in respect of any offence allegedly committed by a data subject or the disposal of such proceedings	
Please explain how the processing of the selected special personal information is in the public interest, as selected or specified above.		
Is the processing of selected special personal information in compliance with the eight conditions for lawful processing of personal information?  If no, please confirm if an exemption, in terms of section 37 of POPIA, has been granted by the Regulator.		
Please indicate if the responsible party in the Republic intends to transfer the special personal information to a third party who is in a foreign country?  If so, please specify the name of the foreign country.		
Please specify the appropriate security measures to be implemented by the responsible party to ensure the protection of the special personal information of the data subject.		
<b>PART C DECLARATION</b>		

I declare that the information contained herein is true, correct and accurate.

**SIGNED** and **DATED** at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ **20**\_\_\_\_\_

\_\_\_\_\_  
**INFORMATION OFFICER**



